



## ZIMBABWE INSTITUTE OF LEGAL STUDIES

53 Fife Avenue, Harare, Zimbabwe  
P.O.Box CY 1288, Causeway, Harare  
Phone: +263242709910  
Email: info@zils.ac.zw

### APPLICATION FOR ENTRY TO NATIONAL CERTIFICATE STUDIES

**NB.** Read carefully the notes at the end of this form and then complete all sections of the form in **BLOCK CAPITALS**.

#### **1. FOR OFFICIAL USE ONLY**

1.1	Date of Receipt:	<input type="text"/>	1.2	Receipt No.:	<input type="text"/>
1.3	Amount:	<input type="text"/>	1.4	Application No.:	<input type="text"/>
1.5	Date Received:	<input type="text"/>			
1.8	<b>Certificates Received</b>				
	Birth	<input type="checkbox"/>		A' level	<input type="checkbox"/>
	Marriage	<input type="checkbox"/>		I.D	<input type="checkbox"/>
	O' Level	<input type="checkbox"/>		Other	<input type="text"/>

#### **2. PERSONAL DATA**

2.1	SURNAME:.....	2.2	FIRST NAMES:.....
	<i>(as on Birth Certificate or Marriage Certificate)</i>		
2.3	TITLE: MR/MRS/MISS/DR/MS/REV/SR <i>(if Mrs, please attach certified copy of marriage certificate)</i> <i>(Delete inapplicable)</i>		
2.4	Previous Surname:.....	2.5	Marital Status:.....
	<i>(if any)</i>		
2.6	Sex:.....	2.7	Date of Birth:.....
2.8	Place of Birth:.....	2.9	Race:.....
2.10	I.D. No:.....	2.11	Citizenship:.....
2.12	Period; i.e years of residence in Zimbabwe	<input type="text"/>	<i>(if not Zimbabwean)</i>

2.13 Are you a Permanent Resident of Zimbabwe?

(if not, what permit do you hold? Attach certified copy)

2.14 Religion:.....

2.15 a) Contact Address:.....  
.....

b) Email Address: .....

2.16 Telephone No:.....

2.17 How did you find out about ZILS : .....

**Next of kin**

2.18 Name:..... 2.19 Telephone No:.....

2.20 Address:.....  
.....

**In Case of Emergency**

2.21 Name:..... 2.22 Telephone No:.....

**3. PROPOSED NATIONAL CERTIFICATE PROGRAMME**

(only one choice):.....

Part-time

Full-time

Block Release

**4. ENTRY QUALIFICATIONS**

- 4.1 **Certificate in Applied Law**  
5 'O' Level passes including English Language
- 4.2 **Certificate in Forensic Science and Crime Investigations**  
5 'O' Level passes including English Language, Mathematics, Chemistry & Biology.
- 4.3 **Certificate in Commerce and Law**  
5 'O' Level passes including English Language, Mathematics & Accounting .
- 4.4 **Certificate in Mineral Law and Policy**  
5 'O' Level passes including English Language, Mathematics & Geography.
- 4.5 **Certificate in Forensic Accounting and Investigations**  
5 'O' Level passes including English Language, Mathematics & Accounting .

**5. SECONDARY SCHOOLS/COLLEGES ATTENDED** *(Please attach certified photocopies)*

School	From	To
.....	.....	.....
.....	.....	.....
.....	.....	.....

**5.1 SCHOOL EXAMINATIONS FOR WHICH RESULTS ARE KNOWN**

*(Please attach certified copies of certificates)*

Date	Examining Board	Level	Subject	Result
Mth/Yr	(e.g. Zimsec, Cambridge)	e.g O, A, CSC, etc		Grade
1.....	.....	.....	.....	.....
2.....	.....	.....	.....	.....
3.....	.....	.....	.....	.....
4.....	.....	.....	.....	.....
5.....	.....	.....	.....	.....
6.....	.....	.....	.....	.....
7.....	.....	.....	.....	.....
8.....	.....	.....	.....	.....

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1.....	.....	.....	.....	.....
2.....	.....	.....	.....	.....
3.....	.....	.....	.....	.....
4.....	.....	.....	.....	.....
5.....	.....	.....	.....	.....
6.....	.....	.....	.....	.....
7.....	.....	.....	.....	.....
8.....	.....	.....	.....	.....

**5.2 OTHER QUALIFICATIONS & DATE(S) OF AWARD** *(Please attach college transcripts)*

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**6. SPONSORSHIP:** IF ACCEPTED FOR ADMISSION, FROM WHAT SOURCE DO YOU EXPECT TO FINANCE YOUR STUDIES?

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**NB.** Before being allowed to register, a student should pay the requisite fees.

**7. DETAILS OF EMPLOYMENT AND EXPERIENCE** *(in chronological order)*

	Employer	Occupation	From	To
7.1	Present Employment	.....	.....	.....
7.2	Previous Employment	.....	.....	.....

**8. NB. I declare that the information I have given is correct, and that should it be found to be false, my application will be disqualified and the institute may take any action it deems appropriate.**

SIGNATURE OF APPLICANT:..... DATE:.....

**9. IMPORTANT NOTES TO ALL APPLICANTS**

- 9.1 All applicants must complete all sections of the form carefully and legibly. If the Institute discovers that any information submitted by the applicant is false, it will reject that application and may refer the matter for further action as deemed appropriate.
- 9.2 Applicants **must** submit, with the form, photocopies (not originals) of all qualifications / certificates, including birth certificates and ID cards duly certified by a Commissioner of Oaths.
- 9.3 Applications will not be considered unless accompanied by all the aforesaid documents.
- 9.4 Applicants should submit this form to the Admissions Office, 53 Fife Avenue, Harare, Zimbabwe.
- 9.5 Applicants who are in doubt regarding their choice or preference, should seek advice from Admissions Office (Telephone +263773947982 or email [info@zils.ac.zw](mailto:info@zils.ac.zw) before completing their forms.
- 9.6 Only successful applicants will be notified about details regarding registration, payment of fees, etc, in the offer of admission.
- 9.7 Applicants to refer to adverts for other specific relevant information.

**Payment Terms:**

**CASH OR BANK TRANSFER**

Bank: BANC ABC  
Account Name: Zimbabwe Institute of Legal Studies  
Account Number: 11705095602036  
Branch: Mt Pleasant  
NB: NAME & SURNAME AS REFERENCE

**How did you know about us :**

News Papers  Social Networks  Other Students  Internet   
Other?  Please state how \_\_\_\_\_